

## (ISC)2

The International Information Systems Security Certification Consortium certifies industry professionals and practitioners under an international standard for information security. HighTop courses help the learner prepare for the Certified Information Systems Security Professional (CISSP) exam. Additional information and certification requirements are available at <http://www.isc2.org>.

Exam	HighTop Series
CISSP	CISSP Security Professional

## Certified E-Commerce Consultant



The Institute of Certified E-Commerce Consultants (ICEC) offers the Certified E-Commerce Consultant designation, designed for E-Commerce and E-Business managers and consultants. HighTop learners who master the first two courses in the Internet Marketing series, plus three electives in the series, can register for the CEC designation. Complete certification details are located at the CEC Web site at <http://ceccertified.com/>.

Exam	HighTop Series
Valid transcripts from HighTop (No exam necessary)	Internet Marketing

## Cisco Certifications

Cisco offers the Cisco Certified Network Associate (CCNA) designation to professionals passing exams covering the installation, configuration, and operation of simple-routed LAN, routed WAN and switched LAN networks. Additionally, Cisco offers the Cisco Certified Network Professional (CCNP) designation to professionals passing exams covering installation, configuration, and operation of LANs and WANs with networks of 100 or more nodes. HighTop offers courses to help you prepare for these certification exams. Complete certification requirements are located at the Cisco Web site at <http://www.cisco.com>.

Exam	HighTop Series
CCDA	Cisco Related Series by HighTop: CCDA
CCNA	Cisco Related Series by HighTop: CCNA 640-801
CCNP	Cisco Related Series by HighTop: BSCI 642-801, BCMSN 642-811, BCRAN 642-821, CIT 642-831

## CompTIA A+, Network+, Server +, and Security + Certification



CompTIA, the Computing Technology Industry Association, offers the A+ Certification exams, a testing program that certifies the competency of entry-level (six months experience) service technicians in the computer industry. The A+ Certification exams assess basic computer service and repair technology skills. HighTop, an authorized CompTIA curriculum provider, also offers courses to help you prepare for Network+ and Server+ certification exams. The Network+ certification verifies that the candidate knows about the OSI model, network components, and basic networking hardware peripherals and protocols. The Server+ certification credential validates advanced-level technical competency of

server issues and technology, including installation, configuration, upgrades, maintenance, troubleshooting and disaster recovery. The Security+ series helps prepare the learner for the Security+ exam by teaching general security concepts, communication security, infrastructure security, some basics of cryptography, and operational and organizational security. It also provides a practice exam that includes questions in a format similar to the certification exam. Complete certification requirements for A+, Network+, Security+, and Server+ are located at the CompTIA Web site at <http://www.comptia.com>.

Exam	HighTop Series
A+ 2003 Core Hardware & Operating System Technologies (exams 220-301 and 220-302)	CompTIA A+
Network+ Exam	CompTIA Network+ 2005
Security+ Exam	Security+
Server+ Exam	Server+

# European Computer Driving Licence (ECDL) Certification International Computer Driving Licence (ICDL) Certification<sup>1</sup>



The ECDL Foundation awards ECDL or ICDL certification to those who have passed one theoretical test on basic Information Technology concepts and six practice-based tests using a personal computer and common computer applications. To prepare for these tests, an individual may take courses from HighTop, a certified ECDL and ICDL vendor. As a certified ECDL/ICDL vendor,

HighTop courseware has been approved by the ECDL foundation and meets the criteria of version 3.0 and version 4.0 of the ECDL syllabus. Full certification requirements are located at the ECDL Foundation Web site at <http://www.ecdl.com>

Exam	HighTop Series
European Computer Driving Licence, Syllabus Version 4.0	European Computer Driving Licence, Version 4.0
International Computer Driving Licence, Syllabus Version 4.0	International Computer Driving Licence Version 4.0
BCS Certificate for IT Users (Level 2)	BCS Certificate for IT Users (Level 2) — Unit E
European Computer Driving License 4.0 XP US	European Computer Driving License 4.0 XP
International Computer Driving License 4.0 XP US	International Computer Driving License 4.0 XP

<sup>1</sup> Presentation of the ECDL/ICDL logos signify that the courseware material distributed through this Web site has been developed by HighTop and has received the approval of the ECDL Foundation Ltd. and interim localization approval from ICDL Canada Ltd.

## Human Resource Certification Institute Recertification



Obtaining your Professional in Human Resources (PHR), Senior Professional in Human Resources (SPHR) or Global Professional in Human Resources (GPHR) recertification demonstrates a continued dedication to staying up to date with the rapidly changing HR profession. If you hold a current HRCI certification, you can now easily fulfill the requirements for recertification by taking HighTop interactive online training.

Each HRCI-certified professional must earn 60 credit hours during each three-year recertification cycle. These credits can be earned through a combination of continuing education, instruction, on-the-job experience, research and publishing, leadership, and professional membership in a national HR professional association. Alternatively, you can earn all 60 through continuing education alone.

HRCI has approved over 150 hours of HighTop training for continuing education credits toward recertification. HRCI awards recertification credit on an hour-for-hour basis for all educational time in HR-related continuing education events. For more information about HRCI and its certifications, please visit <http://www.hrci.org>.

HRCI-Approved HighTop Series			
Leadership (Videos)	6	Motivation	11
Finance (Videos)	1.5	Dealing with Difficult People	8.25
Workplace Environment (Videos)	3	Teams that Work (Sept. 2006)	TBA
Project Management	22	401(k) Plans	3
Business Ethics	5.5	Investing Fundamentals	24
Fundamentals of Business Management	10	Sarbanes Oxley Act	6
Management Skills Introduction	7	Communication (Videos)	3
Managing Change (Sept 2006)	TBA	Leading Teams (Videos)	1.5
Management (Videos)	4.75	Sexual Harassment in the Workplace	3.5
Managing Within the Law (Videos)	4.5	Negotiation	19
Coaching (Videos)	1.5	Building Relationships	5
Motivation Methods and Strategies	1	Stress Management	3.75

## Microsoft Certification Courses — Technical Professionals

HighTop offers an in-depth curriculum to help you prepare for the Microsoft certification exams. The listing below represents currently available courses. Please check <http://www.HighTopco.com> for the most current information.

In addition to those listed below, candidates can also earn a Microsoft Certified Professional (MCP) certification by passing any current Microsoft certification exam. Complete certification requirements are located on the Microsoft Training and Certification Web site at <http://www.microsoft.com/learning>.

Exam	Type	HighTop Series	Training Available
<b>MCAD</b>			
70-229	Elective	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
70-305	Core	Visual Basic .NET for Web MCSD/MCAD 70-305	8 courses (19 hours)
70-306	Core	Visual Basic .NET Windows Apps MCSD/MCAD 70-306	6 courses (14 hours)
70-310	Core	Visual Basic .NET for XML Web MCSD/MCAD 70-310	6 courses (15 hours)
70-315	Core	Visual C# Web Applications MCAD 70-315	13 courses (51 hours)
70-316	Core	Microsoft .NET Applications MCSD/MCAD/MCDBA 70-316	6 courses (12 hours)
70-320	Core	Visual C# XML MCAD 70-320	13 courses (52 hours)
<b>MCDBA</b>			
70-215	Core	70-215 Windows 2000 Server MCSE	12 courses (46 hours)
70-216	Elective	70-216 Windows 2000 Network Administration MCSE	6 courses (22 hours)
70-228	Core	SQL Server 2000 Admin MCDBA MCSA MCSE 70-228	7 courses (13 hours)
70-229	Core	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
70-290	Core	Windows Server 2003 Administration MCSE 70-290 Series	12 courses (54 hours)
70-291	Core	Windows Server 2003 Network Management MCSE 70-291	14 courses (54 hours)
70-293	Elective	Windows Server 2003 Network Planning MCSE 70-293	13 courses (51 hours)
70-305	Elective	Visual Basic .NET for Web MCSD/MCAD 70-305	8 courses (19 hours)
70-306	Elective	Visual Basic .NET Windows Apps MCSD/MCAD 70-306	6 courses (14 hours)
70-310	Elective	Visual Basic .NET for XML Web MCSD/MCAD 70-310	6 courses (15 hours)
70-315	Elective	Visual C# Web Applications MCAD 70-315	13 courses (51 hours)
70-316	Elective	Microsoft .NET Applications MCSD/MCAD/MCDBA 70-316	6 courses (12 hours)
70-320	Elective	Visual C# XML MCAD 70-320	13 courses (52 hours)

Exam	Type	HighTop Series	Training Available
<b>MCDST</b>			
70-271	Core	Windows XP System Support MCDST 70-271	7 courses (17 hours)
70-272	Core	Windows XP Application Support MCDST 70-272	5 courses (13 hours)
<b>MCSA Windows 2000</b>			
70-210	Core	70-210 Windows 2000 Professional MCSE	12 courses (42 hours)
70-215	Core	70-215 Windows 2000 Server MCSE	12 courses (46 hours)
70-216	Elective	70-216 Windows 2000 Network Administration MCSE	6 courses (22 hours)
70-218	Core	70-218 Windows 2000 Network Management MCSA	10 courses (32 hours)
70-224	Elective	70-224 Exchange 2000 Administration MCSE	9 courses (23 hours)
70-228	Elective	SQL Server 2000 Admin MCDBA MCSA MCSE 70-228	7 courses (13 hours)
70-270	Core	70-270 Windows XP Professional MCSE	7 courses (30 hours)
70-284	Elective	Microsoft Exchange Server 2003 MCSA/MCSE 70-284	7 courses (16 hours)
<b>MCSA Windows Server 2003</b>			
70-210	Core	70-210 Windows 2000 Professional MCSE	12 courses (42 hours)
70-228	Elective	SQL Server 2000 Admin MCDBA MCSA MCSE 70-228	7 courses (13 hours)
70-270	Core	70-270 Windows XP Professional MCSE	7 courses (30 hours)
70-284	Elective	Microsoft Exchange Server 2003 MCSA/MCSE 70-284	7 courses (16 hours)
70-290	Core	Windows Server 2003 Administration MCSA/MCSE 70-290	12 courses (53 hours)
70-291	Core	Windows Server 2003 Network Management MCSA/MCSE 70-291	10 courses (41 hours)
70-299	Core	Server 2003 Security Admin MCSA/MCSE 70-299	5 courses (11 hours)
<b>MCSD</b>			
70-229	Elective	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
70-300	Core	Microsoft .NET Architectures MCP/MCSD 70-300	7 courses (16 hours)
70-305	Core	Visual Basic .NET for Web MCSD/MCAD 70-305	8 courses (19 hours)
70-306	Core	Visual Basic .NET Windows Apps MCSD/MCAD 70-306	6 courses (14 hours)
70-310	Core	Visual Basic .NET for XML Web MCSD/MCAD 70-310	6 courses (15 hours)
70-315	Core	Visual C# Web Applications MCAD 70-315	13 courses (51 hours)
70-316	Core	Microsoft .NET Applications MCSD/MCAD/MCDBA 70-316	6 courses (12 hours)
70-320	Core	Visual C# XML MCAD 70-320	13 courses (52 hours)

<b>Exam</b>	<b>Type</b>	<b>HighTop Series</b>	<b>Training Available</b>
<b>MCSE: Security on Microsoft Windows Server 2003</b>			
70-210 or 70-270	Core	70-210 Windows 2000 Professional MCSE or 70-270 Windows XP Professional MCSE	12 courses (42 hours)  7 courses (31 hours)
70-290	Core	Windows Server 2003 Administration MCSE 70-290	12 courses (53 hours)
70-291	Core	Windows Server 2003 Network Management MCSA/MCSE 70-291	10 courses (41 hours)
70-293	Core	Windows Server 2003 Network Planning MCSE 70-293	13 courses (51 hours)
70-294	Core	Windows Server 2003 Active Directory MCSE 70-294	5 courses (20 hours)
70-298	Core	Windows Server 2003 Security MCSE 70- 298 Series	12 courses (33 hours)
70-229	Elective	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
Security+	Elective	Security+	10 courses (24 hours)
<b>MCSE Windows 2000</b>			
70-210	Core	70-210 Windows 2000 Professional MCSE	12 courses (42 hours)
70-215	Core	70-215 Windows 2000 Server MCSE	12 courses (46 hours)
70-216	Core	70-216 Windows 2000 Network Administration MCSE	6 courses (22 hours)
70-217	Core	70-217 Windows 2000 Active Directory MCSE	9 courses (31 hours)
70-218	Elective	70-218 Windows 2000 Network Management MCSA	10 courses (32 hours)
70-219	Elective	70-219 Windows 2000 Directory Design MCSE	13 courses (34 hours)
70-220	Elective	70-220 Windows 2000 Security Design MCSE	13 courses (28 hours)
70-221	Elective	70-221 Windows 2000 Network Design MCSE	7 courses (26 hours)
70-224	Elective	70-224 Exchange 2000 Administration MCSE	9 courses (23 hours)
70-228	Elective	SQL Server 2000 Admin MCDBA MCSA MCSE 70-228	7 courses (13 hours)
70-229	Elective	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
70-270	Core	70-270 Windows XP Professional MCSE	7 courses (30 hours)
70-284	Elective	Microsoft Exchange Server 2003 MCSA/MCSE 70-284	7 courses (16 hours)

Exam	Type	HighTop Series	Training Available
<b>MCSE Windows 2003</b>			
70-210	Core	70-210 Windows 2000 Professional MCSE	12 courses (42 hours)
70-219	Elective	70-219 Windows 2000 Directory Design MCSE	13 courses (34 hours)
70-220	Elective	70-220 Windows 2000 Security Design MCSE	13 courses (28 hours)
70-221	Elective	70-221 Windows 2000 Network Design MCSE	7 courses (26 hours)
70-228	Elective	SQL Server 2000 Admin MCDBA MCSA MCSE 70-228	7 courses (13 hours)
70-229	Elective	70-229 SQL Server 2000 Database Design MCSE	9 courses (22 hours)
70-284	Elective	Microsoft Exchange Server 2003 MCSA/MCSE 70-284	7 courses (16 hours)
70-290	Core	Windows Server 2003 Administration MCSA/MCSE 70-290	12 courses (53 hours)
70-291	Core	Windows Server 2003 Network Management MCSA/MCSE 70-291	14 courses (54 hours)
70-293	Core	Windows Server 2003 Network Planning MCSE 70-293	7 courses (31 hours)
70-294	Core	Windows Server 2003 Active Directory MCSE 70-294	5 courses (20 hours)
70-297	Elective	Windows Server 2003 Infrastructure MCSE 70-297	9 courses (22 hours)
70-298	Elective	Windows Server 2003 Security MCSE 70-298 Series	12 courses (33 hours)
70-299	Elective	Server 2003 Security Admin MCSA/MCSE 70-299	5 courses (11 hours)
<b>MCTS SQL Server 2005</b>			
70-431		SQL Server 2005 MCTS Test 70-431	Coming in December 2006

## Microsoft Certification Courses — Microsoft Office Specialist

Microsoft offers the Microsoft Office Specialist designation (formerly Microsoft Office User Specialist or MOUS) for professionals passing exams covering Office topics such as Access, Excel, Outlook, PowerPoint, and Word. HighTop courses assist you in attaining Microsoft Office Specialist status. Complete certification requirements are located on the Microsoft Training and Certification Web site at <http://www.microsoft.com/learning/mcp/officespecialist/>.

Certification Exam	HighTop Series
<b>Office 2003 Editions Track — Specialist Certification</b>	
Access 2003	Access 2003*
Excel 2003	Excel 2003*
Outlook 2003	Outlook 2003*
PowerPoint 2003	PowerPoint 2003*
Word 2003	Word 2003*
<b>Office XP Track — Specialist Certification</b>	
Access 2002	Access 2002
Excel 2002	Excel 2002
Outlook 2002	Outlook 2002
PowerPoint 2002	PowerPoint 2002
Word 2002	Word 2002
<b>Office 2000 Track — Specialist Certification</b>	
Access 2000	Access 2000 MOS
Excel 2000	Excel 2000 MOS
PowerPoint 2000	PowerPoint 2000 MOS
Word 2000 core	Word 2000 MOS
<b>Office 2000 Track — Expert Certification</b>	
Excel 2000 Expert	Excel 2000 MOS Expert
Word 2000 Expert	Word 2000 MOS Expert
<b>Office 2000 Track — Master Certification</b>	
Excel 2000 Expert (required)	Excel 2000 MOS Expert
PowerPoint 2000 (required)	PowerPoint 2000 MOS
Word 2000 Expert (required)	Word 2000 MOS Expert
Access 2000 (elective)	Access 2000 MOS
<b>Microsoft Project Certification Tracks</b>	
Microsoft Project 2000 core	Project 2000 MOS

\* While not specifically mapped to exam objectives, these courses cover the information required for the Microsoft Office Specialist exams and can help learners earn their certifications.

## Oracle Certification Program

Oracle offers several certifications for database professionals. The Oracle9i Certified Database Associate credential introduces users to the major components of an Oracle server and the database structure. HighTop offers courses to help learners prepare for these certifications. Complete certification requirements are located at <http://www.oracle.com>.

Exam	HighTop Series
1Z0-007	Oracle9i SQL 1Z0-007
1Z0-031	Oracle9i Database Fundamentals 1Z0-031

## Project Management Institute (PMI®)



The Project Management Institute (PMI®) administers a globally accepted professional certification program. The Project Management Professional PMP series from HighTop maps to the PMP certification objectives and is designed to help a project manager prepare for the PMP exam. The Project Management series teaches the key elements of successfully managing a project. It and other HighTop courses meet the PMI education

requirements for PMP and CAPM candidates, and for PMP certified professionals. Full certification requirements may be found at <http://www.pmi.org>.

Exams	HighTop Series
PMP Certification Exam CAPM Exam	<p>Project Management Professional Certification 2005</p> <p>Project Management Fundamentals of Business Management Time Management Fundamentals Effective Business Communications</p> <p><small>*Additional older HighTop series remain approved by the Project Management Institute for Professional Development Units (PDUs). These courses include the Business Communications, Business Management, and Time Management series.</small></p>

## ProsoftTraining Certified Internet Webmaster

Certified Internet Webmaster is an information technology job curriculum and certification designed to help career changers enter the IT industry and experienced and vendor-certified professionals build on existing IT skills. HighTop offers the following courses to help learners prepare for these certifications. Complete certification requirements are located at <http://www.CIWcertified.com>.

Exam	HighTop Series
1D0-470	CIW Security 1D0-470

## Red Hat Certified Technician — Linux

The Red Hat Certified Technician (RHCT) exam is a performance-based test that measures actual competency on live systems. The HighTop Linux Red Hat Technician RHCT RH202 course is designed to help the learner prepare for tasks covered by the exam, including how to install and configure Linux, as well as how to perform routine administrative and maintenance tasks. To learn more about Red Hat certifications visit <http://www.redhat.com>.

Exam	HighTop Series
RH202	Linux Red Hat Technician RHCT RH202

## Sun Certification Program

Sun Microsystems offers professional certifications for Java 2 Platform 1.2 and for the Solaris Operating Environment. HighTop now offers courses to help you prepare for these certifications. Complete certification requirements are located at the Sun Microsystems Web site at <http://www.sun.com>.

Exam	HighTop Series
SCJP Sun Certified Java 2 Developer (310-035)	Java 2 Programmer Certification 310-035 (Update of 310-025)
SCJD Sun Certified Java 2 Developer (310-252A/310-027)	Sun Java 2 Developer SCJD CX-310-252A/CX-310-027
Sun Certified System Administrator for Solaris 8 310-011	Solaris 8 System Administrator 310-011